



# INFORMATION AND SUMMONS

## Magistrates Court of South Australia

[www.courts.sa.gov.au](http://www.courts.sa.gov.au)

Summary Procedure Act 1921

Sections 49, 57, 101 and 103

Court Use

Date Filed:

<b>Highest Charge:</b> <input type="checkbox"/> Summary <input type="checkbox"/> Minor Indictable <input type="checkbox"/> Major Indictable					
<b>Informant</b>					
Name					
Address	Street		Telephone		Facsimile
	City/Town/Suburb		State	Postcode	Email Address
Informant's References		Reference No:		Instant Loss of Licence No:	
<b>Defendant</b>					
Name					DOB
					dd/mm/yyyy
Address	Street		Telephone		Licence Number
	City/Town/Suburb		State	Postcode	Email Address
<b>Offence details:</b>					
<b>Other orders sought:</b> (forfeiture, compensation, additional penalty, destruction or the like – Rule 15.03)					
..... Date		..... INFORMANT		..... WITNESS (Registrar, Deputy Registrar or Justice of the Peace) (Not required if Informant is a Public Authority)	
<b>Hearing details</b>	Registry			Date	
	Address			Time                      am/pm	
	Telephone	Facsimile	Email Address		
..... Date		..... MAGISTRATE / REGISTRAR / JUSTICE OF THE PEACE			
<b>IMPORTANT NOTICES TO THE DEFENDANT</b>					
If you fail to appear on the hearing date set out above or on any day to which this matter is adjourned the Court may:					
<ul style="list-style-type: none"> <li>• proceed in your absence, or</li> <li>• issue a warrant for your arrest</li> </ul>					

**Proof of Service**

Name of person serving:

Address of person serving:

Name of person served:

Address at which service effected:

Date service effected:

Time of day: Between \_\_\_\_\_ am/pm and \_\_\_\_\_ am/pm

Method of service (tick box)

- personally;
- by leaving a copy at the last (or most usual) place of abode with a person apparently residing there and not less than 16 years of age;
- by leaving a copy at the place of business with a person apparently employed there and not less than 16 years of age;
- any other method permitted by the Rules – specify:

I certify that I served the attached document in the manner described.

Certified this \_\_\_\_\_ day of \_\_\_\_\_ 20.....